



Meet the Teacher 2018

School Staff

Principal

Ms Tsantoulis

Assistant Principals

Ms Vella K-2

Ms McConachy Stage 2
(Years 3 and 4)

Mr Pizanias Stage 3
(Years 5 and 6)

KW - Mrs Whyte

1-KV – Ms Vella

2-1O- Ms Olusum

3-2SH – Mrs Sippel and Mrs
Holland

4-3S- Mrs Stephan

5-4R- Ms Roth

6-5P –Mr Pizanias

EALD

Mrs Quartly

Mrs Taylor

Mrs Carter

RFF Maths

Mrs Holland

RFF Music and Library

Mr Spencer

Learning and Support

Mr Schwartzman, Mrs
Holland

Bangla Community

Language Mrs Aktar

School Administration

Manager Mrs Peralta

**School Administration
Officer**

Mrs Fitzpatrick

School Counsellor

Mr Ulrick

School Learning Support

Officers Mrs Ayan and Mrs
Attia

General Assistant

Mr Kozarovski

Attendance

Improving attendance continues to be a key focus in our school. Section 22 of the *Education Act* (1990) establishes that parents of children of compulsory school age are legally responsible for their regular attendance at school. Schools have a responsibility for supporting parents by implementing appropriate procedures for promoting and monitoring attendance.

Students are expected to attend school and all school activities, on time, every day the school is open. Regular attendance helps your child:

- Develop the skills needed to access the world of work and other opportunities
- Learn the importance of punctuality and routine
- Make and keep friendships.

Sick Leave

If your child is absent due to sickness, a medical certificate is requested in addition to an explanation if the student has a history of unsatisfactory attendance.

Late to School

Students arriving to school late must report to the front office with their parents/carers. Parents/carers are required to provide a reason for their child's lateness which is recorded on the attendance register and a late pass is issued to the child before going to class. School starts at 9.00am sharp.

Early Leavers

Parents picking up their children before 3pm to attend appointments are requested to make dental or medical appointments outside of school hours where possible. Other reasons for collecting your child before 3pm may include a family emergency. Children must be at school till 3pm every day. Early leave is recorded on the attendance register and is monitored regularly.

Attendance continued: Extended Leave –Travel

Families are encouraged to take extended holidays during school vacation periods. If family holidays are taken during the school term an **application for a certificate of extended leave must be made no less than 4 weeks prior to travel.**

Extended leave applications **may not** be approved if the school is not given enough notice to process the application.

It is important to notify the class teacher of your intention to travel during school term and if necessary to **make an appointment to meet with the Principal and/or Assistant Principals to discuss the application and the conditions that apply during the period of leave.** Copies of the travel itinerary or e-ticket are required with the application. Applications for extended leave – travel can be obtained from the office.


The principal will not accept a reason for travel during school term if it is not in the best interests of the student. If the application is declined you will be advised in writing.

Where the principal considers that the travel during the school term is appropriate a **certificate of extended leave** will be issued. The **certificate of extended leave** must be carried with all other travel documents during travel.

Reference: School Attendance Policy PD/2005/0259/V07- 25/03/2016

EVERY DAY COUNTS....


A day here or there doesn't mean much, but....




When your child misses just....	That equals...	Which is....	and therefore, from Kindy to Year 12, that is...	This means that the best your child can achieve is...
1 day each fortnight	20 days per year	4 weeks per year	Nearly 1 ½ years of school	Equal to finishing Year 11
1 day per week	40 days per year	8 weeks per year	Over 2 ½ years of school	Equal to finishing Year 10
2 days a week	80 days per year	16 weeks per year	Over 5 years of learning	Equal to finishing Year 7
3 days a week	120 days per year	24 weeks per year	Nearly 8 years of learning	Equal to finishing Year 4

Give your child every
Chance to succeed.....

Every day counts!





EVERY MINUTE COUNTS....

When your child misses just...	that equals...	which is...	and therefore, from Kindy to Year 12, that is...
10 minutes a day	50 minutes of learning each week	Nearly 1½ weeks per year	Nearly ½ a year of school
20 minutes a day	1 hour and 40 minutes of learning each week	Nearly 2½ weeks per year	Nearly a year of school
½ hour a day	½ a day of learning a week	4 weeks a year	Nearly 1 ½ years of learning
1 hour each day	1 whole day of learning each week	8 weeks per year or nearly a term a year.	Over 2 ½ years of learning

Your child's best learning time is at the beginning of the day...

**Check the time
your school starts.
DON'T BE LATE!**



Classes

*Most classes in 2018 are stage based also known as composite and multi-age classes. We refer to them as composite classes at Eastlakes PS. This structure is a common feature in the majority of public schools in NSW.

Classes were formed taking into account friendships, independence, individual abilities and specific information from parents.

***All classes are mixed ability. Our school philosophy places each learner at the centre of considerations about curriculum and classroom practice.**

*We provide students with **a learning environment** that **suits their individual academic and social needs, as well as their learning style and temperament.**

* The inclusion of a child in a class is always based on **providing opportunities for optimum growth.**

* All classes provide opportunities for **different learning styles**, cooperative learning, and the development of lifelong learners, students taking responsibility for their own learning and students developing leadership capabilities.

***Teachers differentiate the learning program** by grouping students according to ability for some subjects using different group strategies for different activities, selecting activities that suit a range of learning styles and by using different resources for different students.

***NSW has a stage based curriculum not a grade based curriculum;** and based on this we follow a two year cycle of topics in key learning areas: English Mathematics, Science and Technology, Geography, History, PDHPE, and Creative Arts.

***All students access stage appropriate curriculum.**

* **Composite classes facilitate team teaching and collegial planning.** Teachers have the opportunity to plan, reflect on and teach cooperatively with more than one of their colleagues. This allows teachers to share their expertise and to strengthen and increase their skills. This ensures consistency across classes and stages.

* **Student's learning** is not hindered but instead **enhanced in composite classes.** There are a significant number of research studies that suggest students in these classes do not learn less than students in single-age classes. **Both composite and single-level classes have groups of students performing and working at a variety of levels.** In both types of class structures, teachers implement flexible group activities to address a range of abilities and interests. This is part of the normal delivery of the curriculum, which allows for **individualised instruction and students to develop at their own pace.**

* **Composite classes allow students to develop friendships across grades** that lead to supportive and positive behaviours occurring both in the classroom & playground.

* We appreciate the opportunity to provide you with information about how the school operates. Your child's teacher is the best person to talk to about each year's program for your son or daughter's class.

K-6 Assemblies

K-6 assemblies are held every fortnight (Friday) at 2.00pm in the school hall.

Parents are invited to attend K-6 assemblies to celebrate students' achievements, enjoy class items, and singing.

Save the dates for Term 1:

****Friday 9 February ** Friday 23 February**

****Friday 9 March **Friday 6 April**

Road Safety

With the commencement of the new school year, this is timely reminder for parents and carers of the need for road safety around your school. Children are vulnerable road users. They are at risk in the traffic environment because of their size, their difficulty in judging speed and distance, and the fact that they behave unpredictably.

Some safety steps for parents and carers:

Always obey the parking signs around schools. They have been designed to keep your children safe.

Double parking at any time is illegal and is particularly dangerous around schools. It reduces visibility and blocks the road for other motorists. Children stepping on to the road to get into a car which is double parked are not visible to other motorists.

Your child should always use the safety door to get in and out of the car. The safety door is the rear passenger side door that opens to the kerb side.

Until they are 8 years old, you should always hold a child's hand when crossing the road, in the carpark and when you are on the footpath.

It is the driver's responsibility to ensure that each passenger is secured in an appropriate seatbelt or child care seat. Check before you start the car on every trip.

Council's parking officers will be enforcing parking restrictions on a rotational roster system throughout the school year. Parents are encouraged to obey parking restrictions around the school at all times.



Arranging a time to speak with the class teacher

Do have a concern or issue regarding your child at school? Your first port of call is always the class teacher.

Your child's teacher has the most knowledge and understanding about your child's academic, social, emotional, physical learning needs at school.

If your child is experiencing any of the following:

- Learning challenges;
- Difficulties with homework;
- Socialising and interacting with other children in their class or grade;
- Bullying;
- Health issues;
- Emotional challenges.

Call the school on 96673659 or come in to the office staff to arrange a time to meet with your child's teacher.

Appointments to meet with the Assistant Principals or Principal need to be made via the office.

Stay Connected

Communicating with parents and the community is important to us and we aim to provide regular and relevant information in a timely manner. The following is a list of our communication channels.



TWITTER @EastlakesPS and @EastlakesEAL/D

School Website www.eastlakes-p.schools.nsw.edu.au

Eastlakes Edition School Newsletter

Skoolbag App

Class Newsletters

School Sign

School email eastlakes-p.school@det.nsw.edu.au

Telephone 96673659

FAX 96674791

School Uniform

Wearing the school uniform promotes school pride and encourages the students to feel part of a cohesive and supportive community.

The Official Eastlakes PS Uniform:

Summer: Terms 1 and 4 – Girls

- Tunic with Peter Pan collar
- White socks
- Black leather shoes
- Maroon jacket with school logo (for cooler days)

Summer: Terms 1 and 4 – Boys

- Maroon shorts
- White short sleeved shirt
- White socks
- Black leather shoes
- Maroon jacket with school logo (for cooler days)

Winter: Terms 2 and 3 – Girls

- Navy pinafore
- White long sleeved shirt
- Black leather shoes
- Maroon jacket with school logo
- Navy tights or white socks

Winter: Terms 2 and 3 – Boys

- Long navy pants
- White long sleeved shirt
- Black leather shoes
- Maroon jacket with school logo
- White/navy socks

Sports Uniform – Girls as of 2015

- White Polo shirt with school logo
- Navy skirt or navy shorts – navy track pants for winter
- White socks
- Joggers
- Maroon jacket with school logo

Sports Uniform – Boys as of 2015

- White Polo shirt with school logo
- Navy shorts – navy track pants for winter
- White socks
- Joggers
- Maroon jacket with school logo

Hats - Girls and Boys

Maroon bucket hat with school logo

School uniforms are available for purchase at the PSW shop located at:

**PSW Kingsford 395 Anzac Parade
Kingsford, NSW 2032**

Phone: (02) 9313 6003

The school can provide support with uniforms to families experiencing financial difficulty. Please come in and talk to the office staff or call on 96673659.

Before and After School Care



SMOOSH at Eastlakes PS

SMOOSH Mobile: 0431 427 176

Fax: 02-83388502

smoosh@SECC.org.au

Out of school hours care on the school site: SMOOSH
(**S**afe **M**ulticultural **O**ut of **S**chool **H**ours) offers care for school
children aged 5-12 years, before and after school during school
terms for the whole year.

STUDENT CONDUCT

When coming to school and going home from school Eastlakes PS students:

- Avoid entering private properties; walk through car parks or private gardens.
- Must stay on pathways, be careful crossing driveways and follow road rules when crossing roads.
- Are to use the pedestrian crossing at the front of the school when crossing Florence Avenue.
- Report any incidents to the school.
- Avoid talking to strangers.
- Riding bicycles and scooters must only do so with the full knowledge and permission of their parents and observe road rules. Parents are to inform the school if their child is riding a bicycle or scooter to school.
- Must wear a helmet when riding bicycles and scooters to school.
- Must wheel bicycles and scooters in the school grounds not ride them in and park their bicycle or scooter in courtyard near the staffroom.



NON-SMOKING POLICY

Smoking is banned in enclosed public areas in New South Wales under the Smoke-free Environment Act 2000 (NSW) and Smoke-free Environment Regulation 2007 (NSW). Public schools are enclosed lands and therefore smoking is prohibited at Eastlakes Public School. Smoking is not permitted on school grounds, inside the buildings or within four metres of the entrance to the school.

School Security

Please report security incidents or any suspicious activity in and around the school during out of school hours, weekends and vacations to the
School Security Unit Hotline 1300 880 021

Compulsory School Attendance

Information for parents

Education for your child is important and regular attendance at school is essential for your child to achieve their educational best and increase their career and life options. NSW public schools work in partnership with parents to encourage and support regular attendance of children and young people. When your child attends school every day, learning becomes easier and your child will build and maintain friendships with other children.

What are my legal responsibilities?

Education in New South Wales is compulsory for all children between the ages of six years and below the minimum school leaving age. The *Education Act 1990* requires that parents ensure their children of compulsory school age are enrolled at, and regularly attend school, or, are registered with the Board of Studies, Teaching and Educational Standards for homeschooling.

Once enrolled, children are required to attend school each day it is open for students.

The importance of arriving on time

Arriving at school and class on time:

- Ensures that students do not miss out on important learning activities scheduled early in the day
- Helps students learn the importance of punctuality and routine
- Give students time to greet their friends before class
- Reduces classroom disruption

Lateness is recorded as a partial absence and must be explained by parents.

What if my child has to be away from school?

On occasion, your child may need to be absent from school. Justified reasons for student absences may include:

- being sick, or having an infectious disease
- having an unavoidable medical appointment
- being required to attend a recognised religious holiday
- exceptional or urgent family circumstance (e.g. attending a funeral)

Following an absence from school you must ensure that within 7 days you provide your child's school with a verbal or written explanation for the absence. However, if the school has not received an explanation from you within 2 days, the school may contact you to discuss the absence.

Principals may decline to accept an explanation that you have provided if they do not believe the absence is in the best interest of your child. In these circumstances your child's absence would be recorded as unjustified. When this happens the principal will discuss their decision with you and the reasons why.

Principals may request medical certificates or other documentation when frequent or long term absences are explained as being due to illness. Principals may also seek parental permission to speak with medical specialists to obtain information to collaboratively develop a health care plan to support your child. If the request is denied, the principal can record the absences as unjustified.

Travel

Families are encouraged to travel during school holidays. If travel during school term is necessary, discuss this with your child's school principal. An *Application for Extended Leave* may need to be completed. Absences relating to travel will be marked as leave on the roll and therefore contribute to your child's total absences for the year.

In some circumstances students may be eligible to enrol in distance education for travel periods over 50 school days. This should be discussed with your child's school principal.





My child won't go to school. What should I do?

You should contact the principal as soon as possible to discuss the issue and ask for help. Strategies to help improve attendance may include a referral to the school's learning and support team or linking your child with appropriate support networks. The principal may seek further support from the Home School Liaison Program to develop an Attendance Improvement Plan.

What might happen if my child continues to have unacceptable absences?

It is important to understand that the Department of Education and Communities may be required to take further action where children of compulsory school age have recurring numbers of unexplained or unjustified absences from school.

Some of the following actions may be undertaken:

- Compulsory Schooling Conferences

You may be asked, along with your child, to attend a Compulsory Schooling Conference. The conference will help to identify the supports your child may need to have in place so they attend school regularly. The school, parents and agencies will work together to develop an agreed plan (known as Undertakings) to support your child's attendance at school.

- Application to the Children's Court – Compulsory Schooling Order

If your child's attendance at school remains unsatisfactory the Department

may apply to the Children's Court for a *Compulsory Schooling Order*. The Children's Court magistrate may order a Compulsory Schooling Conference to be convened.

- Prosecution in the Local Court

School and Department staff remain committed to working in partnership with you to address the issues which are preventing your child's full participation at school. In circumstances where a breach of compulsory schooling orders occurs further action may be taken against a parent in the Local Court. The result of court action can be the imposition of a community service order or a fine.

What age can my child leave school?

All New South Wales students must complete Year 10 or its equivalent. After Year 10, and up until they reach 17 years of age, there are a range of flexible options for students to [complete their schooling](#).

Working in Partnership

The Department of Education and Communities recognises that working collaboratively with students and their families is the best way to support the regular attendance of students at school.

We look forward to working in partnership with you to support your child to fulfil their life opportunities.

If a student misses as little as 8 days in a school term, by the end of primary school they'll have missed over a year of school.

Further information regarding school attendance can be obtained from the following websites:

Policy, information and brochures:

<http://www.schools.nsw.edu.au/goto/school/a-z/attendance.php>

The school leaving age:

<http://www.schools.nsw.edu.au/leaving-school/index.php>

Do you need an interpreter?

Interpreting services are available on request, including for the hearing impaired. The Telephone Interpreter Service is available 24 hours a day, seven days a week on 131 450. You will not be charged for this service.

For further advice and questions contact your educational services team

T 131 536

Learning and Engagement

Student Engagement & Interagency Partnerships

T 9244 5129

www.dec.nsw.gov.au

© February 2015

NSW Department of Education and Communities



Eastlakes Public School



What is Positive Behaviour for Learning?

Positive Behaviour for Learning, known as PBL is an evidence-based whole school systems approach that:

- addresses the diverse academic and social needs of every student to support them to be successful
- enables schools to establish a continuum of supports that are intensified to meet the needs of every student
- is team driven, using a problem solving approach (data, systems and practices) that engages students, parents and all school staff
- establishes positive social expectations for all in the school community
- provides a framework for the school and its community to collectively support the wellbeing of every student.

When PBL has been implemented well:

- students respond positively as they have been taught what is expected of them
- staff deliver consistent responses to student learning and behaviour
- students feel safe and cared for at school. Their parents, family and community are more involved in their school
- unproductive and challenging behaviour can be significantly reduced for most students.

<http://www.pbl.schools.nsw.edu.au>

Wellbeing and Discipline at Eastlakes Public School

Promoting the learning, wellbeing and safety of all students is a high priority for Eastlakes Public School. We implement teaching and learning approaches to support the development of skills needed by students to meet our high standards for respectful, safe and engaged behaviour.

Our school's student discipline and wellbeing is mandated by two Department of Education directives. The Wellbeing Framework for schools contextualises wellbeing in individual school settings and local communities to enable students to connect, succeed and thrive at each stage of their development and learning. At Eastlakes Public School we are able to maintain discipline, backed by the Behaviour Code which enables our school to better meet students' needs. The Behaviour Code establishes clear expectations of acceptable student behaviour and promotes learning, safety and wellbeing.

Positive Behaviour for Learning at Eastlakes Public School this year

Eastlakes Public School Expectations

Student must abide by and follow our school expectations.

1. We are *responsible*.
2. We are *respectful*.
3. We are *learners*.

Positive Behaviour Achievements

Goal Card

Students who display positive behaviour at Eastlakes Public School will be rewarded for their good choices and positive behaviour and given 'goal' stickers which are placed on the student **Goal Card**. A cumulative reward process, allows for students to collect stickers when displaying positive behaviours in any school setting, in relation to the Eastlakes Public School three school expectations.

Goal Awards

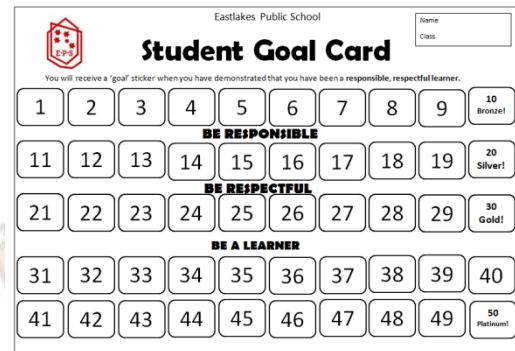
Students have the opportunity to receive 50 reward stickers across the year. Each ten stickers received equates to an award certificate being awarded to students. Teachers complete the award certificates once students have achieved and submit to stage supervisor for presentation at Friday assemblies.

Bronze Award = 10 goal stickers

Silver Award = 20 goal stickers

Gold Award = 30 goal stickers

Platinum Award = 50 goal stickers



Eastlakes Public School

Name _____
Class _____

Student Goal Card

You will receive a 'goal' sticker when you have demonstrated that you have been a responsible, respectful learner.

1	2	3	4	5	6	7	8	9	10 Bronze!
BE RESPONSIBLE									
11	12	13	14	15	16	17	18	19	20 Silver!
BE RESPECTFUL									
21	22	23	24	25	26	27	28	29	30 Gold!
BE A LEARNER									
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50 Platinum!



Occurrences of Negative Behaviour

Students will receive a verbal warning / reminder about the negative choice that has been made in the classroom/playground. After the third warning, students will go to in-class time out/reflection area or playground time out area if during break time. Teacher completes a *Yellow Card* outlining the behaviour/s that occurred. Three yellow cards will result in a meeting with the stage supervisor. In this instance parents will be contacted via letter outlining details of the incidents surrounding the behavior and what the school has done to work with your child. Further misbehavior will result in a parent meeting with the stage supervisor, student and classroom teacher to discuss the student's behavior.

Further information about the Wellbeing Framework and the Behaviour Code can be found by visiting: <https://www.det.nsw.edu.au/wellbeing/about> & <http://www.dec.nsw.gov.au/about-the-department/our-reforms/supported-students-successful-students/behaviour-code-for-students>

Information on Positive Behaviour for Learning can be found at: <http://www.pbl.schools.nsw.edu.au>